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Pre-Application Site Visit Request

Project site address:

Project Type: Short Plat MUP MUP with Demo Demo Const Grading

STFI Status: Okay to issue in ECA Not okay to issue in ECA

Project site owner: _____
Owner's Representative: _____
Mailing Address: _____

City, State, Zip: _____
Phone No: _____ Fax No: _____
Email address: _____
Project description: _____

Describe proposed excavation, fill, and other grading:

Describe proposed foundation type(s):

Authorization to conduct Site Visit:

I am the (owner, owner's authorized representative) of the above addressed property and hereby give permission to the City of Seattle, Department of Construction and Inspections to enter the above addressed property to conduct a Pre-Application Site Visit. I agree to inform the property's tenants, if any, of the site visit.

I am aware that if conditions at the addressed site present a hindrance to the inspector, such as uncontrolled dogs or uncooperative tenants, the Pre-Application Site Visit will not be conducted and the scheduled site visit and fee may be forfeited.

Signed: _____

Dated: _____

Daytime Phone No.: _____

Please check one of the following:

Owner Occupied
Renter/lessee Occupied
Vacant

Impervious surface area has been added since 1992
Project or site has an approved exemption under Project Number _____
(see attached).

Instructions for completing and submitting:

Pre-Application Site Visit Request form and Preliminary Application Form

- Complete all sections of this form and sign where noted in the authorization box
- Complete a Preliminary Application Form
- Attach a site plan

Submit applications:

- Fax, e-mail, or submit applications through our online application process or bring the request forms, site plan, and check to the front counter in the Applicant Services Center (address below). Allow 24 hrs for processing.
- Pay the \$142.50 site visit fee online or at the cashier's station after project number is assigned OR
- Mail applications, site plan, and a check (payable to "City of Seattle") for \$142.50 to:
City of Seattle, Department of Construction and Inspections
Applicant Services Center
P. O. Box 34019
Seattle, WA 98124-4019

*NOTE: Staff time spent in excess of ¾ hour will be billed per Director's Rule I-2013. Please call (206) 684-8850 for status of your Pre-Application Site Visit Report /Preliminary Assessment Report

Pre-Application Site Visit Fee*:

\$ 142.50

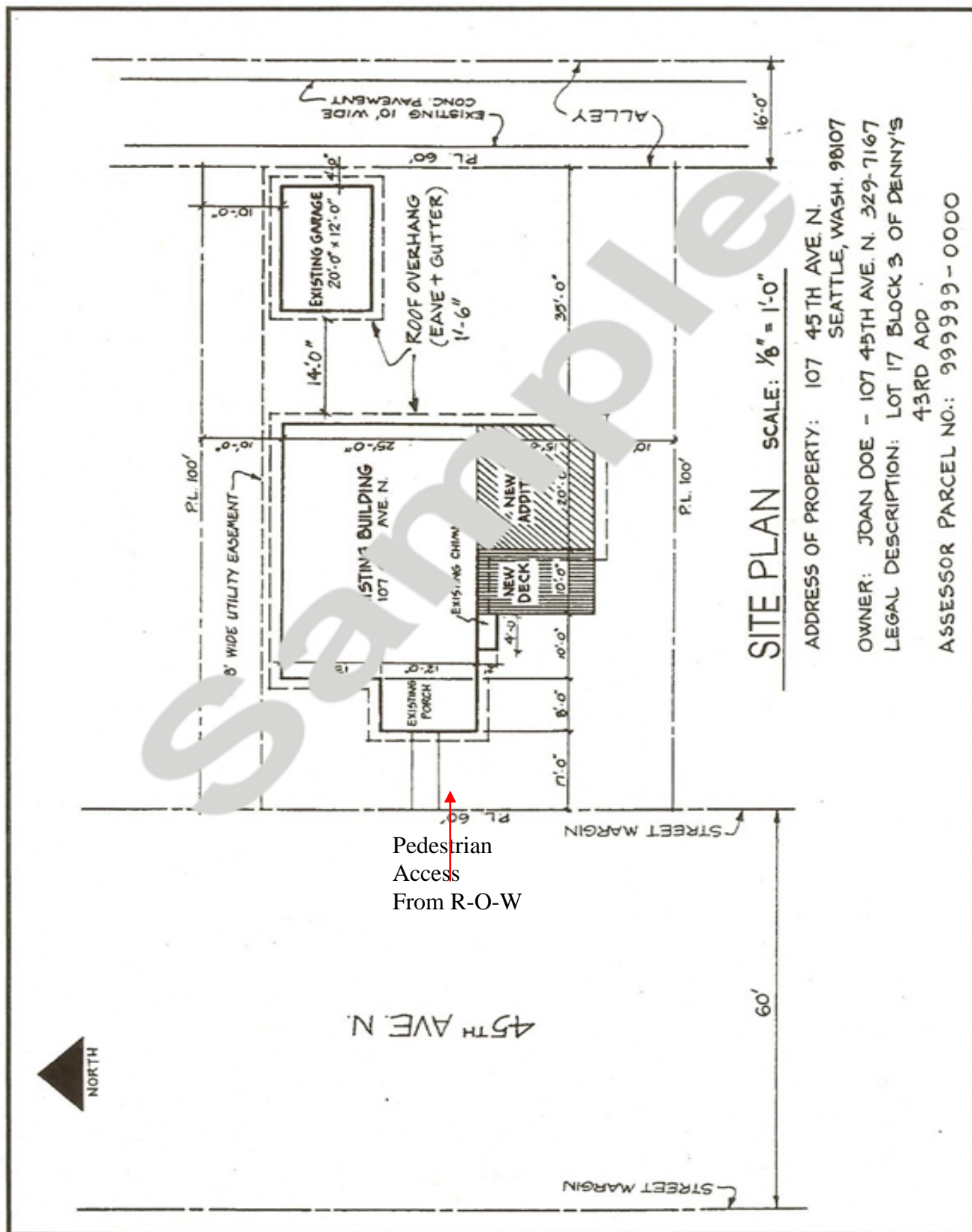
ASC Staff: _____

Date: _____

Register Key 665
Component Number 75
Project Code USITEDEV

Fee Paid (stamp):

Receipt # _____



Please call (206) 684-8850 if you have not received your Pre-Application Site Visit Report within 7 business days or your Preliminary Assessment Report within 12 business days of paying for your site visit.